

The following information is from ChatGPT. Please confirm this with your accountant!

*My company is based in Italy, and I have a European VAT ID. I bought a ticket to a professional event (conference) in Poland, and I paid the local 23% VAT. How can I claim back this VAT amount?*

ChatGPT's reply: Since your company is based in Italy and has a valid EU VAT ID, you can reclaim the 23% Polish VAT paid on the conference ticket using the EU VAT Refund Mechanism (Directive 2008/9/EC). Here's how:

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### 1. Check Eligibility

You can apply for a VAT refund if:

- ✔ Your company is not VAT-registered in Poland and does not conduct taxable activities there.
- ✔ The expense (conference ticket) was for business purposes.
- ✔ Poland allows VAT refunds for this category (conferences and professional events are refundable).

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### 2. Submit the VAT Refund Application via the Italian Tax Portal

Since your company is based in Italy, you must apply through the Italian Tax Authority (Agenzia delle Entrate) VAT refund portal.

Steps to Apply:

1. Log in to the Italian VAT Refund Portal (Fatture e Corrispettivi)
  - Go to Agenzia delle Entrate's website.
  - Access the "VAT Refunds – EU VAT Refund" (Rimborso IVA UE) section.
  - Log in using your company's FiscoOnline or Entratel credentials.
2. Complete the Refund Request
  - Select Poland as the country where you are requesting the VAT refund.
  - Provide invoice details:
    - Supplier's name & Polish VAT number
    - Invoice number & date
    - Net amount & VAT paid (23%)
    - Expense type: Conferences and Exhibitions
3. Attach Required Documents

- Poland requires a scanned copy of the invoice, so upload it.

#### **4. Submit Before the Deadline**

- **Deadline: September 30, 2026, for expenses incurred in 2025.**
  - **Minimum refund amount:**
    - **€50 per year (if applying for a full year).**
    - **€400 per quarter (if applying quarterly).**
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#### **3. Review by Polish Tax Authorities**

- **The Polish Tax Office (Krajowa Administracja Skarbowa - KAS) will process your request within 4 months.**
  - **If additional documents are needed, they may request further clarification.**
  - **Once approved, the VAT refund will be transferred directly to your bank account.**
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#### **Alternative: Direct Application to Polish Tax Authorities (Optional)**

**If you cannot apply via Agenzia delle Entrate, you could send a direct request to the Polish tax office using the VAT-REF procedure. However, applying through the Italian tax portal is the recommended method.**

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#### **Conclusion**

**To reclaim the 23% Polish VAT from your conference ticket, submit an EU VAT refund request via Agenzia delle Entrate's portal before September 30, 2026. Attach the invoice as supporting documentation.**