

The following information is from ChatGPT. Please confirm this with your accountant!

My company is based in Bulgaria. I bought a ticket to a professional event (conference) in Poland, and I paid the local 23% VAT. How can I claim back this VAT amount?

Since your Bulgarian company purchased a conference ticket in Poland and paid 23% Polish VAT, you can claim a VAT refund under the EU VAT Refund Directive (Directive 2008/9/EC).

Check Eligibility

- Your company must be VAT-registered in Bulgaria.
- Your company must not be VAT-registered in Poland (i.e., you do not have a Polish VAT number).
- The expense (conference ticket) must be business-related.
- You must have a proper VAT invoice issued to your company, including your Bulgarian VAT number.

Apply for a VAT Refund via the Bulgarian Tax Portal

Bulgarian businesses must submit VAT refund claims for other EU countries through the Bulgarian National Revenue Agency's (НАП) electronic portal.

Steps to apply:

1. Log in to the Bulgarian National Revenue Agency (НАП) portal
 - <https://nra.bg/>
2. Navigate to VAT refund applications for EU countries (Възстановяване на ДДС от ЕС).
3. Select Poland (PL) as the country from which you are requesting a refund.
4. Enter invoice details:
 - Invoice date
 - Supplier details (conference organizer)
 - Invoice number
 - VAT amount paid (23%)
 - Expense category: 'Такси за участие в конференции, панаири, изложения' (Admission to conferences, fairs, exhibitions).
5. Attach a scanned copy of the invoice (if required).

6. Submit the request before 30th September of the following year (e.g., for 2024 expenses, apply by 30 Sept 2025).
-

🕒 Processing Time

- The Polish Tax Authorities (Krajowa Administracja Skarbowa, KAS) will review your application.
 - Processing time is up to 4 months (they may request additional documents).
 - If approved, the VAT refund will be transferred to your Bulgarian company's bank account.
-

📌 Important Notes

- Minimum refund amounts:
 - €400 for quarterly claims
 - €50 for annual claims
 - Ensure that your VAT invoice includes your Bulgarian VAT number, as missing information can lead to rejection.
-

Conclusion

Submit your VAT refund request via the Bulgarian tax portal as soon as possible. If you have multiple VAT expenses in Poland, consider submitting them in a single claim to meet the minimum refund thresholds. 🚀